



Minutes of Swimming New Zealand Board Meeting at the Alcamo Hotel Hamilton 13 May 2006

Board Meeting Attendance

- Present:
- Murray Coulter
 - John West
 - Karen Venables
 - Jill Clarke
 - Donna Bouzaid
 - Allen Barrett
 - David Jack
 - Michael Dodds
 - Ross Butler
- In Attendance:
- Paul Veric CEO
 - Karen Woolley Minute Secretary
- Guests:
- Don Stanley SNZ Life Member, SNZ Trust Trustee
 - Jo Davidson SNZ Technical Advisory Committee (Chair)

The meeting commenced in with board only time at 9.00am and finished at 9.45am. Paul and Karen Woolley then joined the meeting.

Moved Butler/Barrett that the Board Minutes of April 16 be accepted. Carried

Forum

The Board discussed feedback from Saturdays Forum.
It was suggested that a pack of information be provided as soon as possible to the Regions following up on the successful day.

Service Delivery Project

Murray advised the Board that The Service Delivery Project Board is to meet in June to discuss the following:

- Decide on key decisions
- How to resource the workstreams
- Prioritise the workstreams

Data Base Project

Paul updated the Board on this project.

- SPARC have underwritten initial set up costs with the Lion Foundation
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- Testing of the database is happening over May

Water Safety New Zealand

Paul and Murray advised that a joint letter from SNZ and Surf Lifesaving NZ has been forwarded to WSNZ advising that both organisations are interested in being involved in the review process of WSNZ's Constitution, Strategic Plan and Funding Strategy.

Strategic Plan Review 2004/2008



The Board reviewed the Strategic Plan as per the Annual Governance Plan with some minor amendments to be made.

Memorandum of Understanding

Murray and Paul updated the Board on progress with the following organisations:

- Water Safety NZ
- New Zealand's Swim Coaches and Teachers
- New Zealand Recreation Association:

Paul and Murray recently met with the CEO and Chairman
Meeting was very positive

Transfer Policy

Paul advised the Board he is to arrange to meet with Swimming Australia's CEO in Oceania to discuss best practice examples.

Open Water Swimming

There was discussion on the most appropriate way to ensure Open Water Swimming was catered for. After considerable discussion;

Moved Barrett/Venables that the CEO draft a "Terms of Reference" for an Open Water Committee to develop Open Water Swimming in NZ, with documentation back to the Board for July's meeting.

John West advised the Board of his interest in being involved with this committee.

Constitution – Board Size

John suggested a Remit be put to the AGM to reduce the size of the Board by way of the following:

- 1 off this year not to be replaced.
- Next year one less position to be available

The Governance Committee is to provide a paper to the Board for July's meeting on a voting structure.

Facility Committee

The Board decided a "Terms of Reference" is required for the Facility Committee and this be submitted by the CEO for July's Board meeting.

Draft Business Plan 2006/2007

Moved Clarke/Butler that the Business Plan be accepted subject to amendments. Carried

2007/2008 Budget

- The CEO to submit a "draft" budget to the Audit and Finance Committee
- Audit and Finance and Paul to discuss final budget via conference call
- Budget to be formally approved early July

Board Skills Review

- Karen advised that the Independent Board position is still vacant.
- Karen will email documentation outlining Board Skill requirements to Board members in the coming week.

Sponsorship

The CEO and Board discussed processes needed in order to source corporate sponsorship.



Aquatics NZ

Murray advised the Board that the Aquatics NZ Board had recently met.

- Roger Eagles, NZ Masters Swimming is the Chair.
- Murray is attending the following on behalf of Aquatics NZ:
 - World Conference in Madrid.
 - Oceania Championships.
 - NZOC Assembly in Auckland.

Financials

The Board discussed the current financial position.

Youth and Opens

Moved West/Dodds that the following regulation changes be approved: Carried
2.12.5.2 for 50m and 100 events, there will be three preliminary finals (one for each Youth Age Group and one "Open Preliminary Final" for all other ages). Youth Age Group championship placings will be determined from the results of the Youth preliminary final. Open finalists will be determined from the Results of the three preliminary finals.

Moved West/Dodds that the following new regulation be accepted committee:
2.12.5.3 for 200m events, there will be an Open final comprising the fastest swimmers from the heats, plus a 16/17/18 final comprising the next fastest 16/17/18 year swimmers, and a 16 year final comprising the next fastest 16 year swimmers. The Open championship placings will be determined solely from results in the Open final; Youth age championship placings will be determined as Timed Finals from the results of the open final plus the respective age final.

It was suggested the above be sent to the Technical Advisory Committee for their information.

Stake Holder Guests

Don Stanley SNZ Life Member and SNZ Trust Trustee.

Jo Davidson SNZ Technical Advisory Committee (Chair)

Don and Jo spoke on the following:

- Key activities
- Challenges going forward
- Strategic Observations for the SNZ Board to consider

Murray thanked Don and Jo for their time and their commitment to SNZ.

Meeting closed 4.00pm