

Meet Information

Swimming New Zealand Contact

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Meet Director

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Host Regional Association

Swimming Canterbury West Coast
P.O. Box 8317
Riccarton
Christchurch
Tel/Fax 03 347 2135
admin@swimcanterbury.org.nz

Pool Location/Venue address

QE II Leisure Centre
Travis Road
New Brighton
Christchurch

Final Psych sheets

FINAL psych sheets will be posted on the SNZ website on Wednesday 25th March.

Pre-Meet Training Times

The 50m pool will be available during the following times:

Tuesday 31st March 3pm – 7pm

The pool is unavailable in the morning due to another booking.

Pool entry is free for training at these times. Entry to the Complex is by the dive well door. Clubs that wish to train outside this time will have to pay Pool Entry.

Warm-up times

Morning heats
Warm-up 7.00am - 8.45am

Evening finals
Warm-up 4.00pm - 5.45pm

NOTE:

Wednesday 1st April
Warm-up 4.00pm – 5.30pm
for the Opening Ceremony at 5.40pm.

Session start times

Morning heats sessions 9.00am
Evening finals session 6.00pm

Warm down

Warm down will be in the dive well.

Warm-up Procedure

SNZ will use the standard Warm-up Procedure for all National Competitions to comply with OSH requirements. The Warm-up procedure is on the SNZ website.

Marshalling

Marshalling will take place beside the dive well. The number of events or races prior to the start will be advised at the Team Briefing Meeting.

Team Briefing Meeting

A Team Briefing for Regional team managers, team managers and coaches will be held on Tuesday 31st March at 6.00pm in the Function Room at QEII. Anyone is welcome at this meeting.

Passes

Passes will be issued to all swimmers, coaches and team managers as detailed on the Regional Association Coaches and Managers Form; technical officials and VIPs. Passes will be included in the Club packs as detailed below.

Pool Access/Entry

Access to the pool for those with a pass – swimmers, team managers, coaches, SNZ staff and SCWC personnel and VIP's is via the doors by the dive well DURING WARM-UP ONLY.

These doors will be manned between the following times:

- 6.45am to 9am
- 3.45pm to 6pm

Outside these times access to QE II Leisure Centre is via the main entrance. Passes still need to be shown by those that have them.

Public and spectators will need to access the pool via the main entrance.

2009 NZ Open Championships is hosted for SNZ by

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admin@swimcanterbury.org.nz
www.swimcanterbury.org.nz

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Exit

Everyone MUST exit the QE II facility via the main entrance through the toilets.

ALL DOORS in the QE II facility are alarmed at all times and are not EXITS. If people use these doors as exits QE II will not allow us future use of the south west door as an entrance to the facility.

Collection of Packs

Packs for team managers including Session 1 Programmes and passes can be collected by **CLUB TEAM MANAGERS** from the AOD room situated next to the 50m competition pool on Tuesday 31st March between 3-6pm.

Officials meeting

An officials meeting will be held on Wednesday 1st April at 8am in the Function Room at QEII.

Officials food

Officials Breakfast will be available each day between 7.30am – 8.30am in the Function Room at QEII.

Afternoon tea will be available each day between 4.30pm – 5.30pm in the Function Room at QEII

No food will be served to officials during the session. Drinks will be provided.

Officials Happy Hour

A Happy Hour will be held for officials on Saturday 4th April after the finals session in the Function Room at QEII. This will consist of drinks and light food.

Seating

SNZ competitions will have daily rotated seating. The seating plans will be posted on the SNZ website once numbers are finalised.

Number of Session Sheets per Region

Session Programmes will be issued to REGIONAL ASSOCIATIONS based on the number of coaches and managers detailed in the Regional Coaches and Managers Form.

Regional Team Manager Boxes

Regional Team Manager Boxes will be situated outside the Admin Room. Relay and Withdrawal forms will be available from here also.

Results

Results will be provided as detailed below

- On either side of the northern end of the pool
- On doors at the 25m mark
- At the southern end of the pool

After each event, 1 results sheet per region will be distributed to each region in the Regional boxes.

Live Results

Swimming New Zealand will have Live results on the internet. The results for each event will be uploaded once the event has been signed off. These results will be on the Swimming New Zealand website at:

www.swimmingnz.org.nz/results

Timelines

Timelines will be included on the session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers' responsibility to be at marshalling at the appropriate time.

Spectator/Programme Charges

All spectators must enter the QE II Leisure Centre via the main entrance. The following entry costs are to be paid to QE II Leisure Centre.

Door entry for Adults	\$2.50
Door entry children	\$1.50
Concession Cards for all sessions	
Adult	\$22.00
Child	\$13.00

Session Programmes

Session programmes will be available for purchase at a table by the South East doors during warm up.

Session programme – per session	\$2.00
Programme Concession Card	\$10.00

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Parking

There is plenty of parking available in the QE II Leisure Centre car parks.

Opening Ceremony

An Opening Ceremony will be held on Wednesday 1st April at 5.40pm.

Regions are to provide a maximum of 3 reps from each team plus one regional placard bearer. These people are to assemble at the Dive Well end of the pool at 5.20pm in uniform.

Victory Ceremonies

Victory Ceremonies will be timetabled in the Order of Events. The Victory Ceremony Timetable will be published in the Souvenir Programme and included in the Finals Programmes.

Team managers and Coaches are to ensure swimmers are familiar with this protocol and timetable which are both on the SNZ website.

A musical fanfare will be used to indicate the Victory Ceremony.

Swimmers who are not present **WILL NOT RECEIVE THEIR MEDAL**. Substitutes may be used if swimmers are in other races or in marshalling, however they must be of the **same gender** as the swimmer due to be receiving the medal.

Victory ceremonies will take place immediately after the following race – please see the Victory Ceremony Timetable on the website.

IMMEDIATELY after finishing their race **AND BEFORE** warming down the TOP 4 swimmers should dry down, get their t-shirt or tracksuit jacket and go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will

take place as soon as possible. The victory ceremonies will continue to happen as timetabled.

Dress standard for victory ceremonies

- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are NOT required.

Banner placement

Swimming New Zealand will have signage at the 2009 NZ Open Championships; this signage will take precedence for position over regional and club banners. SNZ reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Team Selection

The 2009 NZ Open Championships is the qualifying competition for the 2009 FINA World Championships, 2009 World University Games and 2009 Trans Tasman Tri-Series.

The qualifying criteria for these teams is detailed on the SNZ website here <http://www.swimmingnz.org.nz/competition/selection-criteria>

Squad Qualifying Competition

The 2009 NZ Open Championships is a Squad qualifying opportunity.

Certificates

Certificates for 2009 NZ Open Championships will be sent to regions after the competition from the SNZ office.

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