

## Information

### SNZ Contact

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Events Manager  
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### Meet Director

Lyn Sutherland  
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### Host Regional Association

Henrietta Latham  
P.O. Box 38245  
Wellington 5012  
Tel 04 560 0381  
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[operations@swimwn.org.nz](mailto:operations@swimwn.org.nz)  
[www.swimwn.co.nz](http://www.swimwn.co.nz)

### Pool Location/Venue address

Wellington Regional Aquatic Centre  
Kilbirnie Crescent  
Kilbirnie  
Wellington

### Entries and Entry fees

All information regarding entries and entry fees is detailed in the FLIER.

### Pre-Meet Training Times

The pool will be available set at 50m on Monday 2<sup>nd</sup> March at the following times  
Whole pool                   9am-12pm  
  3-7pm

Pool entry is free for training at these times.  
Entry to the Complex is via the side door off Kilbirnie Crescent.

**PLEASE NOTE: Clubs that wish to train outside these times will have to pay Pool Entry.**

### Warm-up times

Morning heats  
Warm-up       7.15am - 8.45am

Evening finals  
Warm-up       4.15pm - 5.45pm

### NOTE:

Tuesday 3<sup>rd</sup> March  
Warm-up       4.15pm – 5.30pm  
for the Opening Ceremony at 5.40pm.

### Session start times

Morning heats session       9am  
Evening finals session       6pm

### Warm down

Warm down will be in the Main Pool and learners pool. Please use the exit behind lanes 4 and 5 to go to the warm down pool.

### Warm-up Procedure

SNZ will use the standard Warm-up Procedure for all National Competitions.

Details of the Warm-up procedure are on the SNZ website.

### Marshalling

Marshalling will take place in the Meeting Room 1, just under the stairs. The number of events or races prior to the start will be advised at the Team Briefing Meeting.

### Team Briefing Meeting

A Team Briefing for Regional team managers, team managers and coaches will be held on Monday 2<sup>nd</sup> March at 6.00pm in Meeting Room 1. Anyone is welcome at this meeting.

### Regional Associations Coaches and Managers Form

This form should have been completed by the Regional Association for allocation of passes for coaches and team managers. The number of Session Programmes will be issued to REGIONAL ASSOCIATIONS based on the number of coaches and managers detailed in the Regional Coaches and Managers Form

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## Information

### Pool Access/Entry

Pool entry is via the side door off Kilbirnie Crescent.

Officials, Coaches and Team Managers will need to sign in at the Door. Swimmers DO NOT require passes or to sign in.

Public and spectators will also need to access the pool via the side door off Kilbirnie Crescent.

### Exit

The pool exit is via the side door as used for the pool entry.

### Collection of Packs

Packs for team managers including session one programmes and passes can be collected by **CLUB TEAM MANAGERS** from the AOD room situated next to the 50m competition pool on Monday 2<sup>nd</sup> March between 3-6pm.

### Officials meeting

An officials meeting will be held on Tuesday 3<sup>rd</sup> March at 8am in Meeting Room 1.

### Officials food

Officials Breakfast will be available each day between 7.30am – 8.30am in the Meeting Room 1.

Afternoon tea will be available each day between 4.30pm – 5.30pm in Meeting Room 1.

Depending on the session lengths, food may be served to officials during the session. Drinks will be provided.

### Officials Happy Hour

A Happy Hour will be held for officials on Friday 6<sup>th</sup> March after the finals session in Meeting Room 1. This will consist of drinks and light food.

### Seating

Seating will be allocated for Regional teams and will be rotated daily. The seating plans will be placed on the SNZ website.

### Session and Results

Session Programmes and 1 result per region will be placed in the Regional Association boxes outside the ladies toilets. Relay and Withdrawal forms will be available from here also.

### Results

Results will be provided as detailed below

- On the wall by the dive well
- On the wall by the learners pool
- Near the roller door on the grandstand side
- On the wall by the entrance

After each event, 1 results sheet per region will be distributed to each region in the Regional boxes. The Regional boxes will be located by the ladies toilets.

### Quick Results

SNZ will have Live/Quick Results on the SNZ website. The results for each event will be uploaded once the event has been signed off. These results will be on SNZ website.

### Timelines

Timelines will be included on the session sheets. The times shown are approximate and races may start before or after the times indicated. It is the swimmers' responsibility to be at marshalling at the appropriate time.

### Spectator/Programme Charges

All spectators must enter WRAC via the side door off Kilbirnie Crescent.

|                                    |         |
|------------------------------------|---------|
| Door entry for Adults              | \$2.00  |
| Door entry under 15 years          | \$1.00  |
| Session Programme – per session    | \$2.00  |
| Full Programme – includes Finals   | \$10.00 |
| Door Entry – all sessions          | \$15.00 |
| Door entry/programmes all sessions | \$25.00 |

Session programmes will be available for purchase at a table by the entry doors during warm up.

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## Information

### Parking

There is plenty of parking available in the Wellington Regional Aquatic Centre car parks and streets in the vicinity.

### Opening Ceremony

An Opening Ceremony will be held on Tuesday 3<sup>rd</sup> March at 5.40pm.

Regions are to provide 3 representatives in uniform for the march past. These people are to assemble in Meeting Room 1 at 5.20pm.

### Victory Ceremonies

Victory Ceremonies will be timetabled in the Order of Events and the Victory Ceremony Timetable will be published in the souvenir programme and the programme for finals sessions.

Team managers and Coaches are to ensure swimmers are familiar with this protocol and timetable which is on the SNZ website.

A musical fanfare will be used to indicate the Victory Ceremony.

Swimmers who are not present will not receive their medal. Substitutes may be used if swimmers are in other races or in marshalling, however they must be of the same gender as the swimmer due to be receiving the medal.

**Victory ceremonies will take place immediately after the following race** – please see the Victory Ceremony Timetable on the website.

Immediately after finishing their race and before warming down the top 3 swimmers should dry down, get their tee shirt or tracksuit jacket and go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the victory ceremony for that event will take place as soon as possible. The victory ceremonies will continue to happen as timetabled.

### Dress standard for victory ceremonies

- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are NOT required.

### Swimmers with a Disability

The NZ Disabled Championships is included in the NZ Age Group Championships.

Swimmers with a disability will swim in the heats with the able-bodied swimmers in the morning and in separate finals in the evening.

### Banner placement

SNZ will have signage at the NZ Age Group Championships. This signage will take precedence for position over regional and club banners.

### Squad Qualifying Competition

2009 NZ Age Group Championships is a Squad qualifying opportunity.

### Selection Competition

2009 NZ Age Group Championships is one of three selection competitions for the **2009 Trans Tasman Team**. Availability forms for will be available from this competition.

### Certificates

Certificates for NZ Age Group Championships will be sent to regions after the meet from the SNZ office.

### Merchandise

SNZ will be providing 'official' Swimming New Zealand merchandise at 2009 NZ Age Group Championships.

SNZ will be providing

- Swimcaps
- Togs for boys and girls
- T-shirts
- Towels

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## Information

'Aquashop' will be coordinating the merchandise directly with you on behalf of SNZ.

For pictures or to make an order, check out the SNZ website.

For further details or to place an order contact Chris at Aquashop on

Phone (04) 385 0362  
Fax (04) 385 0386  
Email [aquashop@aquashop.co.nz](mailto:aquashop@aquashop.co.nz)

### **NAGs Dance**

Capital Swim Club will be running a dance for the swimmers on Saturday 7<sup>th</sup> March after the finals session. Please see the Dance information on the SNZ website.

**Swimming New Zealand wishes all the swimmers the best of luck and a great competition.**

**Have fun!**

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