

## Information

### SNZ Contacts

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### Meet Director

Dave Beattie  
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[davebeattie@clear.net.nz](mailto:davebeattie@clear.net.nz)

### Host Regional Association

Swimming Bay of Plenty  
P.O. Box 5084  
Rotorua 3044  
Tel 07 333 2642  
Fax 04 567 3267  
[swimbopadmin@vodafone.co.nz](mailto:swimbopadmin@vodafone.co.nz)  
[www.swimmingbop.org.nz/](http://www.swimmingbop.org.nz/)

### Pool Location/Venue address

Rotorua Aquatic Centre  
Tarewa Road  
Rotorua

### Entries and Entry fees

All information regarding entries and entry fees is detailed in the FLIER.

CLUBS need to check with their REGIONAL ASSOCIATION for their entry closing dates.

### Final Psych sheets

FINAL psych sheets will be posted on the SNZ website on Wednesday 11<sup>th</sup> March.

### Pre-Meet Training Times

The 25m pool will be available on Tuesday 17<sup>th</sup> March from 3- 7pm.

Pool entry is free for training at these times.  
PLEASE NOTE: Clubs that wish to train outside this time will have to pay Pool Entry.

### Warm-up times

Morning heats  
Warm-up 7.00am - 8.00am

Evening finals  
Warm-up 4.30pm - 5.45pm

### NOTE:

Wednesday 18<sup>th</sup> March  
Warm-up 4.30pm - 5.30pm  
for the Opening Ceremony at 5.40pm.

### Session start times

Morning heats session 8.15am  
Evening finals session 6pm

### Warm down

Warm down will be outside in 50m Pool – if weather does not permit inside learners' pool.

### Warm-up Procedure

SNZ will use the standard Warm-up Procedure for all National Competitions to comply with OSH requirements.

Details of the short course warm-up procedure are on the SNZ website.

### Marshalling

Marshalling will take place in the marquee by the pool. The number of events or races prior to the start will be advised at the Team Briefing Meeting.

### Team Briefing Meeting

A Team Briefing for Regional team managers, team managers and coaches will be held on Tuesday 17<sup>th</sup> March at 6.00pm in the clubrooms at the Rotorua Aquatic Centre (outside by 50m Pool). Anyone is welcome at this meeting.

### Regional Association Coaches and Managers Form

This form is available from the SNZ website and should be included with the REGIONAL ASSOCIATIONS entries and returned to [events@swimmingnz.org.nz](mailto:events@swimmingnz.org.nz) by midnight Thursday 5<sup>th</sup> March.

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## Information

### Pool Access/Entry

Pool entry is via the main entrance.

Passes will be provided for swimmers, coaches, team managers, officials and organizing committee personnel.

### Collection of Packs

Session programmes and passes can be picked up by Club and Regional Team Managers from the pool from 3pm - 7pm on Tuesday 17<sup>th</sup> March.

### Officials meeting

An officials meeting will be held on Wednesday 18<sup>th</sup> March at 8am in the clubrooms at the Rotorua Aquatic Centre (outside by 50m Pool).

### Officials' food

Officials' Breakfast will be available each day between 7.30 - 8.30am in the clubrooms at the Rotorua Aquatic Centre (outside by 50m Pool).

Afternoon tea will be available each day between 4.30 - 5.30pm in the clubrooms at the Rotorua Aquatic Centre (outside by 50m Pool).

No food will be served to officials during the session. Drinks will be provided.

### Officials Happy Hour

On Friday 20<sup>th</sup> March, after the conclusion of the finals session, a Happy Hour will be held for officials in the clubrooms at the Rotorua Aquatic Centre (outside by 50m Pool). This will consist of drinks and nibbles.

### Seating

SNZ competitions have daily rotated seating. The seating plans will be posted on the SNZ website once numbers are finalised.

### Number of Session Programmes for each Region

Session Programmes will be issued to REGIONAL ASSOCIATIONS based on the number of coaches and managers detailed in the Regional Coaches and Managers Form.

### Regional Team Manager Boxes

These will be situated in the shed by the competition pool. Relay and Withdrawal forms will be available from here also.

### Results

Only 1 result per region per event will be provided in the Team Managers Boxes.

Results will be posted in 4 places around the pool:

1. On the wall by the right of bulk head
2. On the wall by the left of bulk head
3. In the corridor by changing rooms
4. In the corridor by toilet

### Live Results

SNZ will have Live Results on the SNZ website. The results for each event will be uploaded once the event has been signed off. These results will be on SNZ website at [www.swimmingnz.org.nz/competition](http://www.swimmingnz.org.nz/competition)

### Timelines

Timelines will be included on the session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers' responsibility to be at marshalling at the appropriate time.

### Spectator/Programme Charges

Door entry for Adults	\$2.00
Door entry under 15 years	\$1.00
Session programme - per session	\$2.00
Full programme - includes finals	\$10.00
Door entry for all sessions	\$10.00
Door entry/programmes all sessions	\$20.00

Session programmes will be available for purchase at the reception area.

### Parking

There is plenty of parking available in the Rotorua Aquatic Centre car parks.

### Opening Ceremony

An Opening Ceremony will be held at 5.40pm on Wednesday 18<sup>th</sup> March.

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## Information

Regions are to provide 3 representatives in uniform - 1 to carry the regional placard for the March past. These people are to assemble in the marquee at 5.20pm in uniform.

### Victory Ceremonies

Victory Ceremonies will be timetabled in the Order of Events and the Victory Ceremony Timetable will be published in the souvenir programme and the programmes for finals sessions.

Team managers and Coaches are to ensure swimmers are familiar with this protocol and timetable which is on the SNZ website.

A musical fanfare will be used to indicate the Victory Ceremony.

Swimmers who are not present WILL NOT RECEIVE THEIR RIBBON. Substitutes may be used if swimmers are in other races or in marshalling, however they must be of the same gender as the swimmer due to be receiving the ribbon.

**Victory ceremonies will take place immediately after the following race** – please see the Victory Ceremony Timetable on the website.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 4 swimmers should dry down, get their t shirt or tracksuit jacket and go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the victory ceremony for that event will take place as soon as possible. The victory ceremonies will continue to happen as timetabled.

### Dress standard for victory ceremonies

- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.

- Tracksuit bottoms or shorts are NOT required.

### Themed Session

The theme for Session 8 on Saturday Evening is...

'VEGAS'

We encourage everyone young AND old (yes, coaches included!) to come along dressed in anything to do with Vegas!

Let's get creative and have some fun!!

### After Function

There will be an after function. More information will follow.

### Banner placement

SNZ will have signage at the Division II Competition. This signage will take precedence for position over regional and club banners. Regional banners can be displayed above the main grandstand.

### Merchandise

SNZ will be providing 'official' Swimming New Zealand merchandise at the Division II Competition.

SNZ will be providing

- Swimcaps
- Togs for boys and girls
- T-shirts
- Towels

'Aquashop' will be coordinating the merchandise directly with you on behalf of SNZ.

For pictures or to make an order, check out the SNZ website.

For further details or to place an order contact Chris at Aquashop on

Phone 04 385 0362  
Fax 04 385 0386  
Email [aquashop@aquashop.co.nz](mailto:aquashop@aquashop.co.nz)

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