



## **Minutes of meeting of the 112<sup>th</sup> Swimming New Zealand Annual General Meeting held at Avenue Motor Inn, Victoria Ave, Wanganui 7<sup>th</sup> September 2002**

The President of Swimming New Zealand, Mr Warwyck Dewe, declared the 112<sup>th</sup> Annual General Meeting open at 9.10am. The President welcomed Life Members, Fina Members, delegates, observers and guests to the meeting.

### **Attendance:**

President:	Warwyck Dewe
Vice President:	John West
Council:	Jill Clarke, Clive Power, Julie Stevenson, Jack Graham Murray Coulter, Bert Cotterill
Swimming New Zealand	Catriona McBean (Executive Director), Clive Rushton (Director of Coaching)
Life Members:	Norma Williams, Artie Shaw, Colin Kennedy, Jim Cole
Fina Members:	Bill Matson (Bureau), Robin Hood (DTC)
Delegates:	
Northland:	Sylvia Roberts
Auckland:	David Jack
Counties/Manukau:	Jeannie Sibun
Waikato:	Jon Elliott
Bay of Plenty:	Steve Delaney
Taranaki:	Robbie Low
Hawkes Bay Poverty Bay:	Cynthia McCann
Wanganui:	John Rhodes
Manawatu:	Barrie Swailes
Wairarapa:	Stuart McGregor
Wellington:	Lynne Keatley
Nelson/Malborough:	Brett Currie
Canterbury West Coast:	Jan Bickley
Eastern Districts:	Allister Johnstone
Otago:	Graham Price
Southland:	Lyn Sutherland
SCAT:	Frank Tourelle
Paralympics NZ:	Craig Hobbs

### **Observers:**

Mae Hope, Jane Low, Merle Jonson, Enid Wordsworth, Royce Dewe, John Mace, Don Stanley, Sandra Harnett, Debbie Mahony, Kevin Armstrong, Jo Davidson, Liz Agnew, Joan Matson, Beryl Shaw, Jackie Stanley, Margaret McGregor, Philippa Bouzaid, Warwick Jackson, Yvonne Voss, Kate Thorn, Judith Armstrong, Jan Riley, Geraldine Hale, Paul Stewart, Kathy Webb, David Adamson, Susan Sawtell, Marlene Morrison, Barbara Neish.



### **Apologies:**

Life Members - Roly Webb, Maurice Duckmanton, Danyon Loader, Duncan Laing, Doug Cain, Merv Campbell, Noel Smith, Jack Donaldson, Mary McFarlane, Ruth Wooley, Robin Jackson, Nick Hill (SPARC).

Manawatu / Wanganui

**Carried**

### **Obituaries:**

Frank Greenem – Life Member

### **Opening Comments:**

The President advised the meeting procedure agreed by Council would follow the 'Standing Orders' as presented to them upon their arrival. The President also highlighted a number of constitutional points delegates were to be aware of during the course of the meeting.

Notes on remits as distributed to Regions - Refer to Clause 20.3. The CEO shall set out the effect of the proposal and the opinion as to the matter as to which those changes affect our organisation. They are not the necessary the opinion of the council. The CEO is required to make these comments under the Constitution.

Alterations to regulations – Refer to Clause 11.1 Powers of Council which states the Council shall exercise all power of Swimming New Zealand as set out in rule 4. Clause 4.1a - To make or adopt such law, by laws and resolutions as are necessary for the efficient administration of Swimming New Zealand.

In the past the rules were part of the constitution, and in our previous constitution were always changed at the Annual General Meeting. This rule is there and has only ever been used sparingly.

### **2001 Minutes**

Minutes of meeting of the 111<sup>th</sup> Annual General Meeting held in Wellington, 8th September 2001 were read and confirmed as amended below.

Otago / Auckland

**Carried**

Page 4 under Notices of Motion, it stated "Otago agreed to withdraw Remits 4 – 10, and recommend amendments to Remit 1 where appropriate." amend to say "Otago agreed to consider Remits 4 –10, as they arose at the appropriate point in Remit 1 ."

Page 6 before 13.2, Swim Otago introduced Remit 4, which referred to the establishment of a Selection Panel. This remit was discussed thoroughly at the time but was lost when put to the vote.

Remit 5 – The phrase "including appointing one of that number a chairperson of the sub-committee" be amended to read "plus a Chairperson of the sub-committee. Remits 7 – 10 were withdrawn.

Canterbury wished to include the name of Jan Bickley as in attendance, and Ruth Woolley in apologies.

Nelson / Wairarapa

**Carried**



### **Scutineers**

John Mace and Artie Shaw be appointed.

Auckland / Nelson

**Carried**

Colin Kennedy and Jim Cole be appointed as two more scrutineers.

BOP/ Wairarapa

**Carried**

### **Presidents Report:**

The President spoke to his report. He advised the work done by Council was done in the belief they were working in the right direction. He spoke about the Education Committee and confirmed it was the Committee themselves who had put themselves into obeyance, not the Council as some believed. He congratulated swimmers performances both nationally and internationally and credited those at the poolside, the coaches, volunteers and others who provide support both at regional and national levels.

The President reminded all, that any media coverage at regional or national levels must be of a positive nature not only for the good of the sport but also for the funding providers and sponsors.

The President expressed concern at dropping membership numbers. SwimSport have been working on strategies to bring to regions and clubs about activities in our sport and how we can make things work better.

Craig Hobbs – Paralympics New Zealand expressed his disappointment there was no mention of achievements made by athletes with disabilities especially the World Record Holder noted in the Annual Report.

Warwyck Dewe / Wanganui

**Carried**

### **SwimSport Committee Report:**

Mr Clive Power, SwimSport Committee Chair, thanked members for input at the Special General Meeting yesterday. Mr Power advised SwimSport has recognised the need for change within the sport is making a huge amount of progress towards achieving initiatives to address this including a blueprint for the development of swimming at grass roots level. There is a constraint with resources and funding which needs to be taken into consideration. The Committee is working on a national policy for swimming facility development, it is still currently in its draft form but will be sent out for comments in due course. This is the first time the sport of swimming has taken a national position on our sport, and is long overdue.

Clive Power / BOP

**Carried**

### **Education Committee Report:**

Mrs Jill Clarke Education Committee Chair, summarised her report. Noted regretfully Nevill Sutton's resignation have been received earlier in the year. Mrs Clarke outlined the rationale behind the Committee's decision to put itself into abeyance and the ability for Council to address all governance issues affecting education.

Jill Clarke / Otago

**Carried**

### **Executive Director's Report:**

Ms Catriona McBean summarised the transition and change which has been in progress throughout the year. She thanked Clive Power for his general guidance and direction during the year. Ms McBean summarised the appointment of Clive Rushton, Director of Coaching, and international competitors achievements. Many factors have affected funding and financial matters - specifically the events of September 11<sup>th</sup> 2001 which have affected travel costs, and



other funding matters such as the disestablishment of the Hillary Commission and New Zealand Sports Foundation and establishment of SPARC. Restructuring of SPARC is currently underway and date of completion unknown at this stage. Ms McBean apologised for the Fina Members did not receiving invitations to the AGM which was an oversight on her part.

Catriona McBean / Wanganui **Carried**

### **Director of Coaching's Report:**

Mr Clive Rushton spoke to his report. He thanked Brett Naylor for making his transition into New Zealand and into the role of Director of Coaching an easy one. Mr Rushton spoke of the need to be creative and innovative, the need to think of new methods, systems and protocols to succeed internationally. He described the need for New Zealand to play "leap-frog" rather than "catch-up". Standards need to be set at a national level and evolve down to regions in a structured way. There is a need to understand and put in place programmes to develop more top swimmers.

Clive Rushton / Auckland **Carried**

### **Annual Report Financial Report:**

Ms Catriona McBean summarised the financial statements and highlighted the deficit projected for the coming year.

The Annual Report and Financial Report as presented by received and adopted with the following amendments:

Life Member Brian Cameron (not Bruce Cameron) passed away during the year, and Artie Shaw, not Noel Smith is a member of the current Awards Committee.

Swimming New Zealand / Waikato **Carried**

### **Swimming New Zealand Awards:**

Mr John Mace, chair of the Awards Committee, addressed the meeting and had the pleasure of presenting the following recommendations for awards, and invited those in attendance to come forward to receive their Awards.

New Zealand Service Awards:

Bill Caradus	Otago
Phyll Esplin	Otago
Ruth van Welie	Otago
Norman Jeffs	Swimming BOP
Clive Power	Swimming BOP
Annette Reece	Swimming BOP
Cherie Scott	Swimming BOP
Eric Peterson	Nelson Marlborough
Margaret Peterson	Nelson Marlborough
Liz Agnew	Waikato
Shona Hutt	Waikato
Shirley Murray	Waikato
Jan Bickley	Canterbury/West Coast
Jack Graham	Canterbury/West Coast



Honours Awards:

Judy Leat  
Graham Price

Waikato  
Dunedin

Life Membership:

Merle Jonson

Waikato

**Carried by acclamation**

### **Election of Officers:**

The ballot process as per C12.12 was outlined.

Vice President  
Council

John West  
Jill Clarke  
Warwick Jackson  
Jon Elliott  
Enid Wordsworth

Awards Committee

The President indicated the need to conduct a postal ballot for the recently vacated position as a result of Ross Bragg's resignation last week, and the still vacant Council position from this election. Information would be forwarded to Regions regarding this process shortly.

Auckland moved that the Ballot papers be destroyed.

Auckland / Counties

**Carried**

### **Election of Auditors:**

Moved that Carey Smith & Co. of Wanganui be appointed as Auditors.

Warwyck Dewe / Auckland

**Carried**

### **Notices of Motion**

The voting process for notices of motion was by show of cards, which were used to indicate the number of votes per region. Acceptance of notices of motion required a 60% majority vote.

### **Remit Appendix**

Existing 8.1 (e)  
Proposed 8.1 (e)

Bay of Plenty (Colours: Maroon and Silver Grey)  
Bay of Plenty (Colours: Royal Blue, Gold and White)

BOP / Otago

**Carried**

### **Remit 1**

Existing 8.4 (a)

Inter alia, each Regional Association's rules shall provide for: its members to be only those affiliated clubs within its geographical boundaries.

Proposed 8.4 (a)

Inter alia, each Regional Association's rules shall provide for: its members to be only those affiliated club members within its geographical boundaries.

**Withdrawn** by Otago



Upon receipt of advise from the Swimming New Zealand solicitor, Otago withdrew the remit. It was agreed Regions would forward their constitutions to SNZ which would be forwarded to the solicitor for examination with a view to harmonise the National and Regional constitutions. SNZ to provide information back to Regions.

**Remit 2**

Existing 9.1 SNZ shall prior to the commencement of its financial year set a membership fee payable to it by each member and notify all Regional Associations and Clubs of the amount of such fee.

Proposed 9.1 That the AGM agree that all new members to SNZ who join after 1st January in any year pay only 50% of the membership fee.  
Auckland / Northland **Motion Lost**

**Remit 3**

Withdrawn by Otago as the meeting agreed the minutes from the 2001 AGM did not accurately portray the intent of the Otago remit last year regarding the Technical Committee structure, so were amended accordingly. Consequently this remit was withdrawn as it was unnecessary.

**Remit 4**

Existing nil

Proposed new There will be a Selection Panel consisting of 3 members, 2 being appointed by SwimSport (one appointed as Convenor). The third member will be the National Coach or the Head Coach of the team being selected. SwimSport will advertise nationally for 2 appointees. The appointment to be a four year term with one selector being appointed every 2 years. The Panel will be a sub-committee of SwimSport.

Amendment To change "National Coach or the Head Coach of the team being selected" to read Director of Coaching.

BOP/ Manawatu Amendment Carried  
Auckland / Waikato **Motion Lost**

**Remit 5**

Existing 19.11 The CEO and a second appointed scrutineer shall be responsible for counting votes cast in a postal ballot and determining the result.

Proposed 19.11 Two scrutineers appointed by Council – one of which to be a member of Council and the other appointed by the Regions - shall be responsible for counting votes cast in a postal ballot and determining the result.

Northland/ BOP **Carried**

Mr Bill Matson, FINA Bureau Member, offered his services as a Scrutineer if the need arose. The meeting accepted this offer.

**Remit 6**

Existing 23.6 An appeal to the domestic appeal tribunal shall be instigated by the appellant filing a written notice of the decision appealed against, the grounds of the appeal and paying the fee prescribed by the council from time to time for the hearing of such appeals.

Proposed 23.6	An appeal to the domestic appeal tribunal shall be instigated by the appellant filing a written notice within 30 days of the notified decision appealed against, the grounds of the appeal and paying the fee prescribed by the council from time to time for the hearing of such appeals.	
Amendment	Change 'within 30 days to 60 days'	Southland /Northland      Amendment Lost
Amendment	Change 'within 30 days of the notified' to 'within 30 days of the date of notification'.	Southland / BOP      Amendment Carried SNZ / Wanganui <b>Motion Carried</b>
<b>Remit 7</b>		
Existing 25.3	The longest serving member on the awards committee shall retire annually, but will be eligible for re-election.	
Proposed 25.3	The longest serving member on the awards committee shall retire annually, but will be eligible for re-election. Provided they have not received a higher award. Members of the committee who receive higher awards during their elected term are eligible complete that term.	
		Remit <b>Withdrawn</b> as unconstitutional.
<b>Remit 8</b>		
Existing 25.6	Nomintions may be made by the Council, a Regional Association, a Club, SCATNZ, or a member and shall set out the background of the nominee in support of such a nomination. All nominations to be circulated to the Regional Associaitons for verification.	
Proposed 25.6	Nomintions may be made by the Council, a Regional Association, a Club, SCATNZ, or a member and shall set out the background of the nominee in support of such a nomination. All nominations to be circulated to the Regional Associaitons for verification.	
Amendment	Nomintions may be made by the Council, a Regional Association, a Club, SCATNZ, or a member and shall set out the background of the nominee in support of such a nomination.	Northland / Auckland      Amendment Carried Awards Committee / BOP <b>Motion Carried</b>
<b>Remit 9</b>		
Existing 25.7	The Awards Committee shall: a) Receive and consider all nominations for SNZ awards. b) Consider a person for an award on its own nomination. c) Keep confidential all nominations received for SNZ awards and any representations in support of those nominations.	
Proposed 25.7	The Awards Committee shall: (a) Receive and consider all nominations for SNZ awards. (b) Consider a person for an award on its own nomination.	



- (c) Keep confidential all nominations received for SNZ awards and any representations in support of those nominations.
- (d) Strictly guard the status of all awards.**

Awards Committee / Waikato **Carried**

**Remit 10**

Existing 26.2

Honours Award

For ten years service following receipt of a service award, if during that ten years (or such lesser period the Council thinks fit) the person has continued throughout that period to give outstanding service to the sport.

Proposed 26.2

Honours Award

For ten years service following receipt of a service award, if during that ten years (or such lesser period the **Awards Committee** thinks fit) the person has continued throughout that period to give outstanding service to the sport.

Awards Committee / Northland **Carried**

**Remit 11**

Existing

Swimming New Zealand Regulations

Proposed

Swimming New Zealand regulations dated November 2001 be repealed in its entirety.

Swimming New Zealand regulations dated November 2002 be accepted in its entirety.

The motion was **Withdrawn** by Swimming New Zealand after the meeting agreed for the rules to be forwarded to Regions for comments and submissions. The need to ensure this process was effected quickly was expressed by some Regions. The process for ratifying the final revised regulations will be confirmed during the consultation process. An explanation and rationale of changes presented by Murray Coulter was asked to be forwarded to Regions.

**Remit 12**

Existing SRG 1.1

The SNZ Council will publish annually a roster of New Zealand Championship dates and venues for the following year.

Proposed SRG 1.1

SwimSport Committee maintain a National Meets programme that covers four (4) years ahead and includes a rotation of meets around the main pools in the country.

Amendment

Change 'four (4)' to 'two (2)' years.

Southland / BOP **Amendment Lost**

Amendment

Change 'four (4)' to 'three (3)' years.

Nelson / Otago **Amendment Carried**  
Auckland / Northland **Motion Carried**

**Remits 13, 14, 16 17, and 18**

Proposing Regions agreed to withdraw these remits as they all related to proposed regulations changes. Regions agreed these could be dealt with during the consultation process as carried for Remit 11.



Remit 15 lapsed for want of a seconder.

## **General Business**

### **1.1 Annual Affiliation Fees**

Existing                      2002/03 Affiliation Fees  
                                     \$20.00 + GST Competitor  
                                     \$10.00 + GST Other

Proposed                      **To retain the current affiliation fees for the 2003/04 year.**

SNZ / Southland

**Carried**

**As a consequence of the approval of General Business Items 1.1, 1.2 and 1.4 invalidated.**

Remit 1.3 regarding a request from Waikato to extend the fee trial to the current 2002/03 financial year was withdrawn by Waikato.

### **2. Swimming Hall of Fame**

**The** Council sought an indication from the Regions as to whether it should to investigate the structures and requirement for a Swimming Hall of Fame and to report back to the 2003 AGM.

SNZ / Wanganui

**Carried**

### **3. Informal Meetings of members with SNZ President and Executive Director**

Proposal                      That Swimming New Zealand holds an information meeting for regional representatives before the Annual General Meeting.

Taranaki / Wanganui

**Carried**

### **4.1 Meet Conditions**

Existing                      Current meet conditions are:  
                                     All swimmers may enter only 1 unqualified event.

Proposed                      **The meet conditions for Juniors, NAGS, Division 2, Opens, and Winters relating to swimmers participating in extra unqualified events remain the same as applied to swimmers in the 2001/2002 season.**

Northland / Otago

Motion Lost

4.2 **Meet Conditions** Item withdrawn by Wellington.

5. **Division 2**                      Item withdrawn by Northland.

### **6. Aquatics New Zealand**



Proposed **That Council implement the decisions of previous AGM's to link Swimming New Zealand into a grouping of sports now known as Aquatics New Zealand.**

Amendment That Council proactively pursues an appropriate resolution to the issues of working with our other Aquatic Sports.

Southland / Wairarapa

**Carried**

7. **Strategic Plan** Item withdrawn by Auckland

### **2002/03 Budget**

Ms Catriona McBean tabled the budget approved by Council. Income forecast at approx \$2 million. Budget includes unconfirmed sponsorship.

Funding from SPARC, New Zealand Lotteries Grants Board and New Zealand Lotteries Commission are also awaiting confirmation.

Warwyck Dewe / Counties

**Carried**

Mr Dewe thanked both Mr Clive Power and Mrs Julie Stevenson for their contributions and work on Council and wished them well for the future.

Meeting closed 5.45pm